

# VET SUBJECT SELECTION



**Version: 1st February 2021**



## Table of contents

From the Principal .....	1
College Process .....	2
Senior Subject Information.....	8
Vocational Education and Training Qualification Offerings .....	19

### SUBJECTS

Certificate III in Christian Ministry & Theology (10741NAT) .....	20
Certificate III in Business (BSB30115).....	23
Certificate II in Tourism (SIT20116) .....	25
Certificate II in Kitchen Operations (SIT20416) .....	27
Certificate II in Hospitality (SIT20316) .....	29
Certificate II in Engineering Pathways (MEM20413) .....	31
Certificate I in Construction (CPC10120).....	33
Certificate III in Make-Up (SHB20215).....	35
Certificate II in Active Volunteering (CHC24015).....	37
Certificate III in Early Childhood Education and Care (CHC30113) .....	39
Certificate III in Fitness (SIS30315) .....	42
Certificate III in Sport and Recreation (SIS30115).....	44
Certificate II in Sampling and Measurement (MSL20118) .....	47
Certificate III in Aviation (Remote Pilot) (AVI30419).....	49
Certificate II in Salon Assistant (SHB20216) .....	52

## From the Principal

Dear Student

You are entering your final phase of school-based learning. Much thought and experience has gone into preparing this booklet for your benefit. Make use of this booklet and of the people around you – parents, older siblings, teachers and career counsellors to make appropriate decisions for yourself. I hope that you are able to make decisions that will situate you in the best place to succeed and discover your strengths and abilities.

This comprehensive document allows you to access the pathway most suited to your talents and dreams, inclusive of seeking an entry to university or further study, becoming work ready at the end of your Queensland Certificate of Education, completing a school based Traineeship/Apprenticeship or pursuing a sporting or cultural pathway, or a combination of these. All are possible if you seek the wisdom of support personnel. Combining academic and vocational pathways provides a wonderful platform to enhance choices and opportunities.

Years 11 and 12 may be among the most challenging, rewarding and exciting years of your life. You will discover new directions along the way to your Queensland Certificate of Education at St Columban's which will include:

- Much higher academic demands in each subject area
- Increased freedom to manage your own learning
- A higher expectation on you to contribute to College life
- Relationships between you and staff becoming much more adult to adult, with implied responsibilities
- More demands on your time making it important to balance study, work and play.

Our "Partnership of Excellence" is paramount to successful outcomes. I would like to remind students and parents of their contractual obligations. The challenge is for you to set your goals and work hard to achieve them.

The journey will be in your hands. We are all here to help you in your choices, but ultimately it is up to you. May you be blessed in the decisions you face and in the rich experiences, and challenges, ahead of you.



Mike Connolly  
Principal

## Skilling for the Future

St Columban's College is committed to providing our students with the opportunity to explore subjects and pathways that are best suited to their interests, abilities and career aspirations. We strive to work in partnership with students and their families to optimise future pathways for all students. We are committed to ensuring that students study a senior program incorporating depth and breadth of learning, to maximise their opportunity to grow their knowledge and future focussed skills – including creative thinking, problem solving, communication, teamwork, flexibility and resilience.

We are strongly guided by evidence-based research that speaks to the importance of preparing students for the world of work by equipping them both academically and vocationally. The recent 2018 Gonski "Through Growth to Achievement" report, commissioned by the Australian Government, highlights the need for school to equip "...young people with the right knowledge, skills and mindset [to allow them to] thrive in an uncertain world of work, and to find fulfilment in all aspects of their lives" (pg. 27).

## Queensland Certificate of Education (QCE)

Students may be eligible for a Queensland Certificate of Education (QCE) at the end of their senior schooling. St Columban's College aspires for all students to complete their QCE qualification by the end of Year 12. However, students who do not meet the QCE requirements can continue to work towards the certificate post-secondary schooling.

## Queensland Certificate of Individual Achievement (QCIA)

The Queensland Certificate of Individual Achievement (QCIA) reports the learning achievements of eligible students who complete an individual learning program. At the end of the Senior Phase of learning, eligible students achieve a QCIA. These students have the option of continuing to work towards a QCE post-secondary schooling.

## Senior subjects

The QCAA develops four types of senior subject syllabuses:

- General
- Applied
- Senior External Examinations
- Short Courses

Results in General and Applied subjects contribute to the award of a QCE and may contribute to an Australian Tertiary Admission Rank (ATAR) calculation, although no more than one result in an Applied subject can be used in the calculation of a student's ATAR. Extension subjects are extensions of the related General subjects and are studied either concurrently with, or after, Units 3 and 4 of the General course. Typically, it is expected that most students will complete these courses across Years 11 and 12. All subjects build on the P-10 Australian Curriculum.

## **General syllabuses**

General subjects are suited to students who are interested in pathways beyond senior secondary schooling that lead primarily to tertiary studies and to pathways for vocational education and training and work. General subjects include Extension subjects.

## **Applied syllabuses**

Applied subjects are suited to students who are primarily interested in pathways beyond senior secondary schooling that lead to vocational education and training or work.

## **Vocational Education and Training (VET)**

At St Columban's College, students may engage in Vocational Education and Training in the Senior Phase of learning. Skills-based training and the transferrable skills, which are embedded in such training packages, will assist students to develop the job ready characteristics they will need to participate fully in the workforce. Our College has a strong tradition of high-quality VET delivery and students will be able to find a training course to complement their pathway.

## **Underpinning factors**

All Senior Syllabuses and VET Qualifications are underpinned by:

- Literacy — the set of knowledge and skills about language and texts essential for understanding and conveying content
- Numeracy — the knowledge, skills, behaviours and dispositions that students need to use mathematics in a wide range of situations, to recognise and understand the role of mathematics in the world, and to develop the dispositions and capacities to use mathematical knowledge and skills purposefully.
- 21st century skills — the attributes and skills students need to prepare them for higher education, work and engagement in a complex and rapidly changing world. These include critical thinking, creative thinking, communication, collaboration and teamwork, personal and social skills, and information and communication technologies (ICT) skills.

## **Australian Tertiary Admission Rank (ATAR) eligibility**

In Queensland, many students will wish to pursue an ATAR Pathway if they are particularly interested in studying at university after Year 12. However, an ATAR is not the only pathway to university, and not all students require an ATAR. Subject choices should always be based primarily on student interest and ability.

The calculation of an Australian Tertiary Admission Rank (ATAR) will be based on a student's:

- best five General subject results or
- best results in a combination of four General subject results plus an Applied subject result or a Certificate III or higher VET qualification

The Queensland Tertiary Admissions Centre (QTAC) has responsibility for ATAR calculations

## English requirement

Eligibility for an ATAR will require satisfactory completion of a QCAA English subject.

Satisfactory completion will require students to attain a result that is equivalent to a 'C' Standard of Achievement in one of three subjects — English, Literature or Essential English.

While students must meet this standard to be eligible to receive an ATAR, it is not mandatory for a student's English result to be included in the calculation of their ATAR.

## General syllabuses

### Course Overviews

#### General syllabuses

General syllabuses are developmental four-unit courses of study.

Units 1 and 2 provide foundational learning, allowing students to experience all syllabus objectives and begin engaging with the course subject matter. It is intended that Units 1 and 2 are studied as a pair. Assessment in Units 1 and 2 provide students with feedback on their progress in a course of study and contribute to the awarding of a QCE. Students should complete Units 1 and 2 before starting Units 3 and 4. Units 3 and 4 consolidate student learning. Assessment in Units 3 and 4 is summative and student results contribute to the awarding of a QCE and may contribute to their ATAR calculation.

#### Extension syllabuses

Extension subjects are extensions of the related General subjects and include external assessment. Extension subjects are studied either concurrently with, or after, Units 3 and 4 of the General course of study. Extension syllabuses are courses of study that consist of two units (Units 3 and 4). Subject matter, learning experiences and assessment increase in complexity across the two units as students develop greater independence as learners. The results from Units 3 and 4 contribute to the awarding of a QCE and to ATAR calculations.

#### External assessment

External assessment is summative and adds valuable evidence of achievement to a student's profile. External assessment is:

- common to all schools
- administered under the same conditions, at the same time, and on the same day across the state
- developed and marked by the QCAA according to a commonly applied marking scheme

The external assessment contributes a determined percentage to the student's overall subject result and is not privileged over summative internal assessment.

## Applied syllabuses

Applied syllabuses are developmental four-unit courses of study.

Units 1 and 2 of the course are designed to allow students to begin their engagement with the course content, i.e. the knowledge, understanding and skills of the subject. Course content, learning experiences and assessment increase in complexity across the four units as students develop greater independence as learners.

Units 3 and 4 consolidate student learning. Results from assessment in Applied Subjects contribute to the award of a QCE and results from Units 3 and 4 may contribute as a single input to ATAR calculation.

A course of study for Applied Syllabuses includes core topics and elective areas for study.

### Essential English and Essential Mathematics — Common internal assessment (CIA)

Students complete a total of *four* summative internal assessments in Units 3 and 4 that count toward their overall subject result. Schools develop *three* of the summative internal assessments for each senior subject and the other summative assessment is a common internal assessment (CIA) developed by the QCAA.

The CIA for Essential English and Essential Mathematics is based on the learning described in Unit 3 of the respective syllabus. The CIA is:

- developed by the QCAA
- common to all schools
- delivered to schools by the QCAA
- administered flexibly in Unit 3
- administered under supervised conditions
- marked by the school according to a common marking scheme developed by the QCAA.

The CIA is not privileged over the other summative internal assessment.



## Vocational Education and Training (VET)

At St Columban's College, students may engage in Vocational Education and Training in the Senior Phase of learning. VET refers to education and training that focusses on developing knowledge and skills required for specific industries. VET qualifications also focuses on the development of transferrable skills that will assist you to develop the job ready characteristics you will need to participate fully in the workforce. VET in schools allows students to remain at school while completing vocational training.

### Participating in VET can:

- provide credit towards a student's attainment of a QCE
- attainment of a nationally recognised qualification or statement of attainment
- support a student to transition to employment or further education.

### School based traineeships and apprenticeships

Opportunities for school-based apprenticeships and traineeships are available, and we would support students in their pursuit of these employment and training opportunities. School based apprenticeships and traineeships (SATs) require one day out of school each week. Students should speak with the Careers Centre if they are interested in an opportunity of this nature.

### VET student handbook

St Columban's College will provide students with a VET handbook prior to commencement in their course. The VET handbook is also available on the College website.

### Roles and responsibilities

The College:

- recognises the importance of students receiving a broad-based education, comprising both general and vocational education and training.
- will inform students of any changes to agreed services.
- the College has a process in place that enables students to apply for Recognition of Prior Learning (RPL) for vocational education competencies.
- has a process for addressing any concerns a student may have and offers students access to support services that can provide guidance about the vocational education program.

## **Complaints and Appeals Policy**

St Columban's College has a complaints and appeals policy specific to the Registered Training Organisation (RTO) operations.

A complaint can be made to the College regarding:

- College Trainers and Assessors
- Students of St Columban's College
- third party services providing training on behalf of St Columban's College.

The Complaints and Appeals Policy is also available on the College website.

All complaints or appeals must be directed to the Principal as CEO of St Columban's College.

## **Student roles and responsibilities**

Students are asked to:

- make a serious commitment to undertaking a nationally recognised qualification
- provide any materials and equipment requested by the College
- meet all aspects of work health and safety requirements
- meet the expectations and requirements of the College in terms of participation, cooperation, punctuality, behaviour and conduct.

## **Unique Student Identifier (USI)**

All students who wish to study a VET course will be required to obtain a USI.

We ask that you access the USI website [www.usi.gov.au](http://www.usi.gov.au) and complete the process at home this is a simple process that only takes approximately 5 minutes. Please note that a Medicare card, birth certificate or passport is required to complete this process.

Students will be required to forward the email from [usi.gov.au](mailto:usi.gov.au) with your child's USI number to the email of Mrs Aarts: [amaarts@bne.catholic.edu.au](mailto:amaarts@bne.catholic.edu.au)

## **Enrolment and Admission**

Access to VET Certificates is open to all students, regardless of race, gender and ability. Subjects will be offered if enrolment numbers are viable and human and physical resources comply with VQF standards. Students must meet the minimum levels of literacy and numeracy.

## **Fees**

For qualifications delivered by St Columban's College, all tuition costs are included in the year level fee structure. Additional fees are highlighted in the subject selection handbook. In cases where students have exhausted VETIS funding, supplementary costs could be incurred for further VETIS qualifications.

# RELIGIOUS EDUCATION

## YEAR 7

Whole Year

Religious Education

## YEAR 8

Whole Year

Religious Education

## YEAR 9

Whole Year

Religious Education

## YEAR 10

Whole Year

Religious Education

## SENIOR

### GENERAL SUBJECT

Study of Religion

### APPLIED SUBJECT


Religion & Ethics

### VET SUBJECT



10741NAT – Certificate III  
in Christian Ministry &  
Theology

ENGLISH				
YEAR 7	YEAR 8	YEAR 9	YEAR 10	SENIOR
Whole Year	Whole Year	Whole Year	Whole Year	
				APPLIED SUBJECT
				Essential English
				GENERAL SUBJECT
				English
				GENERAL SUBJECT
				Literature

MATHEMATICS				
YEAR 7 Whole Year	YEAR 8 Whole Year	YEAR 9 Whole Year	YEAR 10 Whole Year	SENIOR
				<b>APPLIED SUBJECT</b> Essential Mathematics
Mathematics	Mathematics	Mathematics	Core Mathematics	<b>GENERAL SUBJECT</b> General Mathematics
			Extension Mathematics	<b>GENERAL SUBJECT</b> Mathematical Methods
				
				<b>GENERAL SUBJECT</b> Specialist Mathematics TO UNDERTAKE SPECIALIST MATHEMATICS, MATHEMATICAL METHODS MUST BE TAKEN.

# HUMANITIES

## YEAR 7

Whole Year

Humanities

## YEAR 8

Whole Year

Humanities

## YEAR 9

Whole Year

Humanities

## YEAR 10

Whole Year

History

## ELECTIVE

Whole Year

Geography

Civics & Citizenship  
(Legal Focus)

## SENIOR

### GENERAL SUBJECT

Modern History

### GENERAL SUBJECT

Ancient History

### GENERAL SUBJECT


Geography

### GENERAL SUBJECT

Legal Studies



### APPLIED SUBJECT

Social & Community  
Studies




SCIENCE				
YEAR 7 Whole Year	YEAR 8 Whole Year	YEAR 9 Whole Year	YEAR 10 Whole Year	SENIOR
				GENERAL SUBJECT Biology
				GENERAL SUBJECT Chemistry
				GENERAL SUBJECT Physics
				GENERAL SUBJECT Psychology
Science	Science	Science	Science	 <b>VET SUBJECT</b> MSL20118 – Certificate II in Sampling & Measurement





# HEALTH AND PHYSICAL EDUCATION

YEAR 7 Whole Year	YEAR 8 Whole Year	YEAR 9 Whole Year	YEAR 10 Whole Year	SENIOR
Core Physical Education	Core Physical Education	Core Physical Education	Core Physical Education	GENERAL SUBJECT Physical Education
		ELECTIVE Semester	ELECTIVE Whole Year	APPLIED SUBJECT Sport & Recreation
		HPE (Movement & Physical Activity)	HPE (Movement & Physical Activity)	VET SUBJECT  SIS30115 - Certificate III in Sport & Recreation
		Sport & Recreation	Sport & Recreation	VET SUBJECT  SIS30315 - Certificate III in Fitness



<b>AEROSPACE &amp; BUSINESS</b>			
<b>YEAR 7 &amp; 8</b> Term Rotation	<b>YEAR 9</b> Semester	<b>YEAR 10</b> Whole Year	<b>SENIOR</b>
			<div> <div>GENERAL SUBJECT Aerospace Systems</div> <div>GENERAL SUBJECT Business</div> </div>
Economics & Business	Economics & Business	Economics & Business	<div>  <b>VET SUBJECT</b>            BSB30115            Certificate III in Business         </div>
	Business (Aerospace)	Business (Aerospace)	<div>  <b>VET SUBJECT</b>             AVI30419            Certificate III in Aviation            (Remote Pilot)         </div>

LANGUAGES			
YEAR 7 & 8 Term Rotation	YEAR 9 Semester	YEAR 10 Whole Year	SENIOR
Chinese	Chinese	Chinese	<div>GENERAL SUBJECT</div> <div>Chinese</div>
Italian	Italian	Italian	<div>GENERAL SUBJECT</div> <div>Italian</div>

<b>TECHNOLOGIES</b>			
<b>YEAR 7 &amp; 8</b> Term Rotation	<b>YEAR 9</b> Semester	<b>YEAR 10</b> Semester	<b>SENIOR</b>
Food & Fibre Production	Food & Fibre Production	Food & Fibre Production	SEE TRAINING PATHWAYS FOR OTHER VET COURSES  <b>GENERAL SUBJECT</b> Design  <b>APPLIED SUBJECT</b> Industrial Technology Skills  <div> <div>  <b>VET SUBJECT</b> CPC10120 – Certificate I in Construction         </div> <div>  <b>VET SUBJECT</b> MEM20413 – Certificate II in Engineering Pathways         </div> </div> <b>APPLIED SUBJECT</b> Information & Communication Technology Skills
Food Specialisation	Food Specialisation	Food Specialisation	
	Engineering & Materials	Engineering & Materials	
Materials & Technology	Materials & Technology	Materials & Technology	
Digital Technology	Digital Technology	Digital Technology	

# THE ARTS

## YEAR 7 & 8

Term Rotation

Drama
Dance
Visual Art
Media Art
Music

## YEAR 9

Semester

Drama
Dance
Visual Art
Media Art
Music

## YEAR 10

Whole Year

Drama
Dance
Visual Art
Media Art
Music

## SENIOR

<b>GENERAL SUBJECT</b> Drama	<b>APPLIED SUBJECT</b> Drama in Practice
<b>GENERAL SUBJECT</b> Dance	
<b>GENERAL SUBJECT</b> Visual Art	<b>APPLIED SUBJECT</b> Visual Arts in Practice
<b>GENERAL SUBJECT</b> Film, Television & New Media	<b>APPLIED SUBJECT</b> Media Arts in Practice
<b>GENERAL SUBJECT</b> Music	<b>APPLIED SUBJECT</b> Music in Practice
	<b>APPLIED SUBJECT</b> The Arts in Practice

# TRAINING PATHWAYS

## YEAR 10

Whole Year



**VET SUBJECT**

**SHB20216 – Certificate  
II in Salon Assistant**

## SENIOR



**VET SUBJECT**

**CHC20415  
Certificate II  
in Active Volunteering**



**VET SUBJECT**

**SIT20316  
Certificate II in Hospitality**



**VET SUBJECT**

**SHB20216  
Certificate II  
in Salon Assistant**



**VET SUBJECT**

**CHC20415  
Certificate II  
in Tourism**



**VET SUBJECT**

**SIT20416 – Certificate II  
in Kitchen Operations**



**VET SUBJECT**



**CHC30113  
Certificate III in Early  
Childhood Education  
and Care**



**VET SUBJECT**

**SHB30215  
Certificate III  
in Make-Up**

## Vocational Education and Training Qualification Offerings

- **10741NAT** Certificate III in Christian Ministry & Theology \*
- **SIT20116** Certificate II in Tourism
- **BSB30115** Certificate III in Business
- **CPC10120** Certificate I in Construction
- **MEM20413** Certificate II in Engineering Pathways\*
- **SIT20416** Certificate II in Kitchen Operations
- **SIT20316** Certificate II in Hospitality
- **SHB30215** Certificate III in Make-Up
- **CHC24015** Certificate II in Active Volunteering
- **CHC30113** Certificate III in Early Childhood & Education and Care\*
- **SIS30315** Certificate III in Fitness\*
- **SIS30115** Certificate III in Sport & Recreation\*
- **MSL20118** Certificate II in Sampling & Measurement
- **AVI30419** Certificate III in Aviation (Remote Pilot) \*
- **SHB20216** Certificate II in Salon Assistant

\* Qualification delivered through a partnership arrangement.

# Certificate III Christian Ministry and Theology

AQF Qualification **10741NAT**



**This course for senior secondary students has been developed by the Institute of Faith Education (IFE), and the course will be delivered by qualified teachers at St Columban's College. IFE is a Registered Training Organisation - 31402 in the Archdiocese of Brisbane.**



This course is offered by the Institute of Faith Education (IFE) in collaboration with your college. The Institute of Faith Education is a Registered Training Organisation of the Roman Catholic Archdiocese of Brisbane. This RTO works with a large number of schools and colleges across Queensland, the Northern Territory and Western Australia to provide education opportunities for students.

Compass has been developed by the IFE as an opportunity for senior secondary students to reflect on their own beliefs and ethics and to learn more about Catholic spirituality, beliefs and ethics.

**There are no formal entry requirements, however a student who would struggle to pass year 10 English will find the course challenging and may need additional support with comprehending course materials and completing required tasks.**

The following competencies are completed as part of this course:

## Compass

### Certificate III in Christian Ministry and Theology (10741NAT)

Research Christian Scripture and theology (CMTTHE301)

Identify theological data (CMTTHE302)

Present information on a theological theme or issue (CMTTHE303)

Apply new theological insights (CMTTHE304)

Apply theological knowledge to contemporary ethical issues (CMTMIN301)

Communicate theology in everyday language (CMTMIN302)

Work in a team (MSMSUP106)

Apply critical thinking techniques (BSBCRT101)

## **An Overview of the Modules**

The complete course is completed as four modules:

### **Module 1 – Spirituality Today**

This module explores what is meant by spirituality. It explores the relationship between spirituality and religion. As part of this Module students develop teamwork and critical thinking skills. They are challenged to analyse a problem and make an effective, realistic suggestion for how to solve it.

### **Module 2 – The Story**

In this module students gain an overview of the Scriptures and learn how to interpret biblical texts. Students continue to develop their skills in teamwork, critical thinking and applying their learning to specific challenges.

### **Module 3 – Choices**

In this module students are introduced to ethics and Catholic social teaching. Current moral/ethical issues and case studies provide the opportunity to reflect on the choices we make and how these impact on life. There is an opportunity to integrate learning in this module with social service and community engagement.

### **Module 4 – The Edge**

This module provides an opportunity for students to reflect on their life journey and to explore further the nature of God as well as their own beliefs. The module also explores the questions of evil and suffering.

## **Benefits of the Course**

The Catholic Church is one of Australia's largest employers, employing around 2% of the Australian workforce in education, health care, social services, aged care (Good works: The Catholic Church as an employer in Australia, 2015). This course provides an understanding of the values, frameworks and teachings (e.g. Catholic Social Teachings) that underpin Catholic health, education, social services and aged care.

Students considering careers in these fields who may at some point wish to gain employment within the Catholic sector will find this qualification relevant in providing an understanding of Catholic values and teachings, enabling them to work more effectively in a Catholic organisation. This also includes those considering careers in business or management in the Catholic sector or seeking to develop their own personal and ethical frameworks.

The course is designed to develop generic 21st century skills, including: critical and creative thinking skills; collaboration and teamwork; communication; personal and social skills (including global citizenship, character and self-management). These skills are relevant to careers in any sector, as is the general ethical and personal formation of students.



**Credit toward the Queensland Certificate of Education (QCE)**

Successful completion of this course currently contributes credits towards the Queensland Certificate of Education.

As a nationally accredited Certificate III, *Compass* may improve your tertiary selection rank or support your transition to employment, vocational and higher education. Discuss your particular context and aspirations with your careers advisor or those involved in your SET planning.

**Assessment**

Assessment involves completion of a portfolio of activities and a practical project for each module. Activities assess understanding of key concepts covered in the module and support development of 21<sup>st</sup> century skills.

As a vocational education training course, assessment is competency-based. Students learn through a variety of activities including discussions, team activities, multi-media activities, presentations and creative learning tasks.

**Cost**

- The school does not charge students any fees for this course.

**Further information**

If you would like to consider *Compass* as a subject and have further questions, please speak to your RE teacher or contact the IFE today. We would love to speak with you. You can also find further information in the Course Handbook which also provides further information about this course. You can access this handbook on the *Compass* website at <https://compass.ife.qld.edu.au>.

The Institute of Faith Education is a Registered Training Organisation (RTO Code: 31402). This qualification is issued by the Institute of Faith Education. Students are enrolled with the Institute of Faith Education. The course is taught face-to-face in the college by college staff.

**CONTACT US**

Phone: (07) 3324 3485

Website: [www.ife.qld.edu.au](http://www.ife.qld.edu.au)

Email: [ife@bne.catholic.net.au](mailto:ife@bne.catholic.net.au)



# Certificate III in Business

AQF Qualification **BSB30115**

The Registered Training Organisation is St Columban's College - 30351



## Entry requirements

It is recommended that students have a satisfactory completion of Year 10 English.

## Learning experiences

Learning experiences will be achieved by students working in a simulated business environment. Projects will include fundraising projects; networking breakfast programs; community events and micro business set-up and management.

## Pathways

This qualification reflects the varied roles of individuals across different industry sectors who apply a broad range of competencies using some discretion, judgment and relevant theoretical knowledge. They may provide technical advice and support to a team.

## Qualification Structure

To attain this certificate, 12 units of competency (1 core and 11 electives) must be completed. These units are under the current National Training Package. The qualification is delivered at St Columban's College.

### Core unit

BSBWHS302 Apply knowledge of WHS legislation in the workplace

### Elective units

BSBITU306	Design and produce business documents
BSBITU309	Produce desktop published documents
BSBITU312	Create electronic presentations
BSBITU313	Design and produce digital text documents
BSBITU314	Design and produce spreadsheets
BSBWOR301	Organise personal work priorities and development
BSBDIV301	Work effectively with diversity
BSBFLM312	Contribute to team effectiveness
BSBINN301	Promote innovation in a team environment
BSBPRO301	Recommend product and services
BSBWRT301	Write simple documents

**Students must successfully complete all Units of Competency to achieve the Certificate III in Business**

## **Delivery Mode**

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- guided instruction

## **Assessment**

Assessment is Competency based. Students are assessed through a variety of simulated projects that will include the collection of evidence in the following format:

- portfolio work
- observations
- questioning

## **Requirements**

Students will be required to undertake activities that occasionally fall outside of school hours.

## **Service Agreement**

This is a 2-year course delivered in Year 11 and 12 at St Columbans College. The RTO guarantees that the student will be provided with every opportunity to complete the qualification. We do not guarantee employment upon completion of this qualification. Students successfully achieving all qualification requirements will be provided with a Qualification and record of results. Students who achieve at least one unit (but not the full qualification) will receive a Statement of Attainment. This information is correct at time of publication but subject to change (June 2020).

# Certificate II Tourism

## AQF Qualification SIT20116

The Registered Training Organisation is St Columban's College – Code 30351



### Entry requirements

There are no entry requirements for this qualification.

### Learning experiences

Learning experiences within this course involve students working in a simulated tourism activities and events that take place at the College. Students will engage in projects that work to develop skills in the areas of customer interaction and working with diverse people, providing information on the tourism industry including the provision of tourist information and assisting with tourist related events.

### Pathways

This qualification reflects the role of individuals who have a defined range of tourism operational skills and basic industry knowledge. This qualification provides a pathway to work in tourism and travel industry sectors and for a diverse range of employers including travel agencies, tour wholesalers, tour operators, attractions, cultural and heritage sites, and any small tourism business.

### Qualification structure

**Units of Competency are as follows:**

#### Core

SITTIND001	Source and use information on the tourism and travel industry
SITXCCS003	Interact with customers
SITXCOM002	Show social and cultural sensitivity
SITXWHS001	Participate in safe work practices

#### Elective

SITXCCS002	Provide visitor information
SITXCOM001	Source and present information
SITXCOM003	Provide a briefing or scripted commentary
SITTTSL002	Access and interpret product information
BSBCMM201	Communicate in the workplace
BSBWOR203	Work effectively with others
CUAEVP201	Assist with the staging of public activities and events

**Students must successfully complete all Units of Competency to achieve the Certificate II in Tourism**

**Delivery Mode**

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- guided instruction

**Assessment**

Assessment for the Certificate II in Tourism will be related to real life industry situations and is based on the consistent demonstration of competency. A variety of assessment will be used including:

- portfolios
- observations
- questioning

Work experience is not a compulsory aspect of the course. The College will support students to source work experience if they would like to complete as part of their career preparation.

All assessment is competency based.

**Requirements**

To be successful in this subject, students must be keenly interested in the tourism industry, as well as have a strong work ethic as required in the tourism industry.

Students will be required to wear a tourism uniform in simulated training events and activities. A tourism polo shirt will be supplied by the College for the uniform. Students will be required to purchase black pants and shoes to wear as part of the tourism uniform.

**Service Agreement**

This is a 2-year course delivered in Year 11 and 12 at St Columbans College. The RTO guarantees that the student will be provided with every opportunity to complete the qualification. We do not guarantee employment upon completion of this qualification. Students successfully achieving all qualification requirements will be provided with a Qualification and record of results. Students who achieve at least one unit (but not the full qualification) will receive a Statement of Attainment. This information is correct at time of publication but subject to change (June 2020).

# Certificate II Kitchen Operations

AQF Qualification **SIT20416**

The Registered Training Organisation will be St Columban's College – Code 30351



## Entry requirements

There are no entry requirements for this qualification.

## Learning experiences

Learning experiences within this course involve utilising the simulated training environment of the Trade Training Centre which involves a commercial kitchen, function centre and Kells Café. Students will engage in projects that work to develop skills in the areas of food safety and preparation, cookery and learning to work as part of a kitchen team.

## Pathways

This qualification reflects the role of individuals working in kitchens who use a defined range of food preparation and cookery skills to prepare food and menu items. This qualification provides a pathway to work in kitchen operations in organisations such as restaurants, hotels, catering operations, clubs, pubs, cafes, and coffee shops; and institutions such as aged care facilities, hospitals, prisons and schools.

## Qualification structure

### Units of Competency are as follows:

#### Core

BSBWOR203	Work effectively with others
SITXFSA001	Use hygienic practices for food safety
SITXWHS001	Participate in safe work practices
SITHCCC001	Use food preparation equipment
SITHCCC005	Prepare dishes using basic methods of cookery
SITHCCC011	Use cookery skills effectively
SITHKOP001	Clean kitchen premises and equipment
SITXINV002	Maintain the quality of perishable items

#### Electives

BSBCMM201	Communicate in the workplace
SITHCCC002	Prepare and present simple dishes
SITHCCC003	Prepare and present sandwiches
SITHCCC006	Prepare appetisers and salads
SITHCCC010	Re-thermalise chilled and frozen foods

**Students must successfully complete all Units of Competency to achieve the Certificate II in Kitchen Operations**

## **Delivery Mode**

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- guided instruction

## **Assessment**

Assessment for the Certificate II in Kitchen Operations will be related to real life industry situations and is based on the consistent demonstration of competency. A variety of assessment will be used including:

- observations
- questioning

All assessment is competency based.

## **Requirements**

To be successful in this subject, students must be keenly interested in food preparation, as well as have a strong work ethic as required in the hospitality industry.

Students are required to complete mandatory 12 service occasions within the College catering functions, Kells Café and external work placement with a Trade Training Centre industry partner.

Students will be required to wear a catering uniform in cookery training and when completing the mandatory service occasions. Ingredients for class cookery will be supplied by the College.

## **Service Agreement**

This is a 2-year course delivered in Year 11 and 12 at St Columbans College. The RTO guarantees that the student will be provided with every opportunity to complete the qualification. We do not guarantee employment upon completion of this qualification. Students successfully achieving all qualification requirements will be provided with a Qualification and record of results. Students who achieve at least one unit (but not the full qualification) will receive a Statement of Attainment. This information is correct at time of publication but subject to change (June 2020).

# Certificate II in Hospitality

AQF Qualification **SIT20316**

The Registered Training Organisation will be St Columban's College - Code 30351



## Entry requirements

There are no entry requirements for this qualification.

## Learning experiences

Learning experiences within this course involve utilising the simulated training environment of the Trade Training Centre which involves a commercial kitchen, function centre, training café & bar and Kells Café. Students will engage in projects that work to develop skills in the areas of beverage preparation, customer service, basic café style cookery and working with diverse people.

## Pathways

This qualification reflects the role of individuals who have a defined range of hospitality operational skills and basic industry knowledge. This qualification provides a pathway to work in various hospitality settings, such as restaurants, hotels, motels, catering operations, clubs, pubs, cafes, and coffee shops.

## Qualification Structure

**Units of Competency are as follows:**

### Core:

BSBWOR203	Work effectively with others
SITHIND002	Source and use information on the hospitality industry
SITHIND003	Use hospitality skills effectively
SITXCOM002	Show social and cultural sensitivity
SITXCCS003	Interact with customers
SITXWHS001	Participate in safe work practices

### Electives:

SITHCCC002	Prepare and present simple dishes
SITHFAB004	Prepare and serve non-alcoholic beverages
SITHFAB007	Serve food and beverage
SITHCCC003	Prepare and present sandwiches
SITXFSA001	Use hygienic practices for food safety
SITHFAB002	Provide responsible service of alcohol <i>(delivered through third party arrangement)</i>

**Students must successfully complete all Units of Competency to achieve the Certificate II in Hospitality**



## Delivery Mode

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- guided instruction

## Assessment

Assessment for the Certificate II in Hospitality will be related to real life industry situations and is based on the consistent demonstration of competency. A variety of assessment will be used including:

- observations
- questioning

All assessment is competency based

## Requirements

To be successful in this subject, students must be keenly interested in the hospitality industry, as well as having a strong work ethic.

Students are required to complete a mandatory 12 service occasions with College catering functions, Kells Café and external work placement with a Trade Training Centre industry partner.

Students will be required to wear a catering uniform in cookery training and when completing the mandatory service occasions. Ingredients for cookery and beverage training will be supplied by the College.

## Service Agreement

This is a 2-year course delivered in Year 11 and 12 at St Columbans College. The RTO guarantees that the student will be provided with every opportunity to complete the qualification. We do not guarantee employment upon completion of this qualification. Students successfully achieving all qualification requirements will be provided with a Qualification and record of results. Students who achieve at least one unit (but not the full qualification) will receive a Statement of Attainment. This information is correct at time of publication but subject to change (June 2020).

# Certificate II Engineering Pathways

## AQF Qualification MEM20413

The course will be delivered at St Columban's College in partnership with Registered Training Organisation –

Formula Student – Code 41124



## Pathways

This course is designed to give students work ready outcomes as well as gaining some specific engineering skills through a project based around the fabrication of components to build a car. This course uses a combination of online instruction as well as face to face practical facilitation. The course is specifically developed and designed to encourage students to want to learn and develop work readiness skills.

## Qualification Structure

### Core

MEM13014A	Apply principles of Occupational Health & Safety in the work environment
MEMPE005A	Develop a career plan for the engineering and manufacturing industry
MEMPE006A	Undertake a basic engineering project
MSAENV272B	Participate in environmentally sustainable work practices

### Electives

MEM16006A	Organise and communicate information
MEM16008A	Interact with computing technology
MEM18001C	Use hand tools
MEM18002B	Use power tools/hand held operations
MEMPE001A	Use engineering workshop machines
MEMPE002A	Use electric welding machines
MEMPE004A	Use fabrication equipment
MSAPMSUP106A	Work in a team

**Students must successfully complete all Units of Competency to achieve the Certificate II in Engineering Pathways**

## Assessment

Assessment for Certificate II Engineering Pathways is:

- Observation
- Questioning
- Simulated project-based assessment

As this subject is a recognised VET course all assessment is Competency based.

**Funding**

This program is available fee-free for students who are eligible for a subsidised training place under VET in Schools (VETiS) funded by the Queensland Government. A student may only be funded to complete one VETiS qualification whilst at school. Enrolment of Students who are not eligible for VETiS funding may be subject to a fee (to be discussed between Formula Student, the school and parents/guardians prior to enrolment).

# Certificate I Construction

AQF Qualification **CPC10120**

The Registered Training Organisation will be St Columban's College - Code 30351



## Entry requirements

It is recommended that students have a satisfactory completion of Year 10 English and Maths.

## Learning experiences

Learning experiences will be achieved by students working in a simulated construction environment in the College Celtic centre. Projects will include involvement in Industry immersion days and field trips. The projects in this course will focus on a range of construction areas and skills such as framing, bricklaying, concreting and larger community projects.

## Pathways

This qualification introduces the construction industry, its culture, occupations, job roles and workplace expectations. The units of competency cover essential work health and safety requirements, the industrial and work organisation structure, communication skills, work planning, and basic use of tools and materials. The qualification is built around a basic construction project unit that integrates the skills and embeds the facets of employability skills in context.

## Qualification Structure

### Core units

CPCCCM2004	Handle construction materials
CPCCCM2005	Use construction tools and equipment
CPCCCM1011	Undertake basic estimation and costing
CPCCOM1012	Work effectively and sustainably in the construction industry
CPCCOM1013	Plan and organise work
CPCCVE1011	Undertake a basic construction project
CPCCWHS1001	Prepare to work safely in the construction industry
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry

### Elective units

CPCCOM1014	Conduct workplace communication
CPCCOM1015	Carry out measurements and calculations
CPCCOM2001	Read and interpret plans and specifications

**Students must successfully complete all Units of Competency to achieve the Certificate I in Construction**

## **Delivery Mode**

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- guided instruction

## **Assessment**

Assessment for the Certificate I in Construction will be related to real life industry situations and is based on the consistent demonstration of competency. A variety of assessment will be used including:

- observations
- questioning
- portfolio

All assessment is competency based.

## **Requirements**

Students will be required to purchase a good quality pair of steel capped work boots. A construction high vis shirt will be provided for all practical activities.

## **Service Agreement**

This is a 2-year course delivered in Year 11 and 12 at St Columban's College. The RTO guarantees that the student will be provided with every opportunity to complete the qualification. We do not guarantee employment upon completion of this qualification. Students successfully achieving all qualification requirements will be provided with a Qualification and record of results. Students who achieve at least one unit (but not the full qualification) will receive a Statement of Attainment. This information is correct at time of publication but subject to change (June 2020).

# Certificate III in Make-Up

## AQF Qualification SHB30215

The Registered Training Organisation is St Columban's College – Code 30351



### Entry requirements

It is recommended that students have a satisfactory completion of Year 10 English.

### Learning experiences

Learning experiences will be achieved by students working in SION Hair and Makeup Salon, the College training facility located in the Trade Training Centre. Projects will include working with live models to produce makeup looks for a range of clients and contexts and produce Make-up looks for photography and editorial styling. Students will learn to work in an industry environment and handle industry standard equipment.

### Pathways

This qualification reflects the role of individuals employed as make-up artists to design and apply make-up for a range of purposes and occasions across the beauty, fashion, media and entertainment industries.

These individuals possess a range of well-developed technical and consultation skills where discretion and judgement is required and are responsible for their own outputs. This includes working cooperatively with a range of individuals including photographers, fashion stylists and media production staff.

Work is typically conducted as part of a team or on a freelance basis in settings such as make-up studios, retail cosmetic counters, fashion and media sets and photography studios.

### Qualification Structure

#### Core

SHBBMUP002	Design and apply make-up
SHBBMUP003	Design and apply make-up for photography
SHBBMUP004	Design and apply remedial camouflage make-up
SHBBMUP005	Apply airbrushed make-up
SHBBMUP006	Design and apply creative make-up
SHBBRES001	Research and apply beauty industry information
SHBXCCS002	Provide salon services to clients
SHBXIND001	Comply with organisational requirements within a personal services environment
SHBXWHS001	Apply safe hygiene, health and work practices

#### Elective

SHBBCCS001	Advise on beauty products and services
SHBBMUP007	Work collaboratively on make-up productions
SHBXCCS001	Conduct salon financial transactions
SHBHDES002	Braid hair
SHBHDES003	Create finished hair design
SHBHDES004	Create classic long hair up-styles

**Students must successfully complete all Units of Competency to achieve the Certificate III in Make-Up**

## **Delivery Mode**

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- guided instruction

## **Assessment**

Assessment for the Certificate III in Make-Up will be related to real life industry situations and is based on the consistent demonstration of competency. A variety of assessment will be used including:

- observations
- questioning
- portfolio

## **Requirements**

Students will be required to attend regular full day training sessions one day per week. This course is therefore suited to students on a blended pathway.

To gain the practical knowledge and skills in this course, students must be prepared to work out of class time at various College activities and events. Students will be required to wear a Salon uniform and will be required to purchase black slacks, closed in leather shoes. Students will also be required to purchase an industry standard set of makeup brushes and belt at an approximate cost of \$400.

## **Service Agreement**

This is a 2-year course delivered in Year 11 and 12 at St Columbans College. The RTO guarantees that the student will be provided with every opportunity to complete the qualification. We do not guarantee employment upon completion of this qualification. Students successfully achieving all qualification requirements will be provided with a Qualification and record of results. Students who achieve at least one unit (but not the full qualification) will receive a Statement of Attainment. This information is correct at time of publication but subject to change (June 2020).

# Certificate II in Active Volunteering

AQF Qualification **CHC24015**

The Registered Training Organisation is St Columban's College – Code 30351



## Entry requirements

There are no entry requirements for this qualification.

## Learning experiences

This qualification is designed to meet the needs of a range of learners and consider students future career and employment preparation. Students will be given the opportunity to develop knowledge and skills in communication, career exploration and planning, resume development, job application and interview techniques, workplace digital technology, problem solving, team work and organisation.

## Pathways

Employers are increasingly looking for employees who have had volunteering experience as part of their resume. Volunteering is an excellent way to contribute to the community. It provides a variety of benefits including sharing skills, getting job ready and becoming part of the local community. This qualification may be used as a pathway for workforce entry. Organisations may require volunteers to undergo relevant background checks such as a volunteer blue card.

The Certificate II in Active Volunteering is a nationally accredited course that is part of the Community Services Training Package. This qualification complements other studies in vocational education and students may be eligible for credit transfer where competencies are also studied in other VET certificates.

## Qualification Structure

### Core units

CHCDIV001	Work with diverse people
CHCVOL001	Be an effective volunteer
HLTWHS001	Participate in workplace health and safety
BSBCMM201	Communicate in the workplace

### Elective Units

FSKDIG03	Use digital technology for routine workplace tasks
FSKLRG007	Use strategies to identify job opportunities
FSKLRG010	Use routine strategies for career planning

**Students must successfully complete all Units of Competency to achieve the Certificate II in Active Volunteering**



## **Delivery Mode**

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- guided instruction

## **Assessment**

Assessment for the Certificate II in Active Volunteering will be related to career exploration, planning, problem solving, resume development, job application and interview techniques, workplace technology and teamwork. The course explores the area of diversity in the workplace, the benefits of volunteering both as an individual and within the community as well as using strategies to enhance job application preparation.

Assessment is competencybased. Students are assessed through a variety of simulated projects that include

- questioning
- portfolio work
- observations

## **Requirements**

Students are required to complete 20 hours of volunteer placement in an organisation with a structured volunteer program.

## **Service Agreement**

This is a 2-year course delivered in Year 11 and 12 at St Columbans College. The RTO guarantees that the student will be provided with every opportunity to complete the qualification. We do not guarantee employment upon completion of this qualification. Students successfully achieving all qualification requirements will be provided with a Qualification and record of results. Students who achieve at least one unit (but not the full qualification) will receive a Statement of Attainment. This information is correct at time of publication but subject to change (June 2020).

**Certificate III in Early Childhood Education and Care**AQF Qualification **CHC30113**

The course will be delivered at St Columban's College in partnership with Registered Training Organisation – Cairns Training Academy – RTO No: 30857



## CHC30113 Certificate III in Early Childhood Education and Care Contributes to ATAR score

### Course Details

This qualification reflects the role of workers in a range of early childhood education and care settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

All persons (Employees and Volunteers) will require a Blue Card <https://www.bluecard.qld.gov.au/>

Job Roles	Course Pathways	Careers
Early Childhood Educator	School Age Education and Care Provider	Teaching
Diploma of Early Childhood Education and Care		

*St Columban's College partners with Cairns Training Academy to provide students with the opportunity to complete Certificate III Early Childhood Education and Care.*

<b>Student Selection</b>	<b>Persons with the language, literacy and numeracy skills to fulfil their job role</b>
<b>Student Intake</b>	As per individual school VET enrolment policy
<b>Delivery Mode</b>	As per individual school VET timetable and chosen VET delivery mode
<b>Course Duration</b>	As per individual school VET timetable over Years 10 to 12

## Fees

Students must pay their fees **as per the College fee system**.

**Refund Policy** - CTA strives at all times to be fair and equitable to students. Our policy does not provide for refunds once a school notifies CTA of your enrolment intentions. This is due to the course already being heavily discounted through the partnership arrangement with your school. However, you can cancel your enrolment at any time however your term fees that have already been paid will not be refunded. Be assured though you do not have to pay any further fees to CTA upon CTA being in receipt of your student cancellation form.

Circumstances where a refund is automatic

- CTA enrolls students and accepts their fees, then cancels the course.

Additional Fee Charges:

- School students who are still enrolled after graduating from school will revert to normal course fee status.
- Credit transfer from other RTO providers (First Aid exempted) will incur a \$10 fee.\
- Reissuing of results and qualifications will incur a \$55.00 fee

## Resources

Learning resources are supplied online and as hard copy.

## Outcome

On successful completion of all units within this qualification, participants:

- Will receive a Certificate III in Early Childhood Education and Care
- Be awarded 8 QCE points
- Can seek employment as a qualified Educator
- May benefit from enhanced tertiary options
- Contributes to ATAR score

## Industry Placement

Students enrolling in this program will be required to demonstrate their skills during a mandatory 120 hours of placement in an early childhood education and care setting.

## How is the Course Delivered & Assessed?

Teachers (School-based trainer/assessors) will deliver the training and assess competence under the guidance of the RTO; Cairns Training Academy. Students will access learning resources on-line and via hard copy to gain the underpinning knowledge in addition to learning and demonstrating the practical skills in an Early Childhood setting. Teachers will determine competence against each unit by following CTA guidelines which includes through gathering evidence that demonstrates the student is competent in both the underpinning knowledge and the practical skills.

### Credit Transfer (CT)

If you have completed past studies in areas related to the qualification you plan to enrol in you may be eligible for credit transfer. You will need to provide a Statement of Attainment matching the unit of competency you are seeking credit for.

### Units (15 Core units plus 3 Elective units)

Unit Code	Unit Title	
CHCLEG001	Work legally and ethically	Core
CHCECE001	Develop cultural competence	Core
CHCECE002	Ensure the health and safety of children	Core
CHCECE003	Provide care for children	Core
CHCECE004	Promote and provide healthy food and drinks	Core
CHCECE005	Provide care for babies and toddlers	Core
CHCECE007	Develop positive and respectful relationships with children	Core
CHCECE009	Use an approved learning framework to guide practice	Core
CHCECE010	Support the holistic development of children in early childhood	Core
CHCECE011	Provide experiences to support children's play and learning	Core
CHCECE013	Use information about children to inform practice	Core
CHCPRT001	Identify and respond to children and young people at risk	Core
HLTAID004	Provide an emergency first aid response in an education and care setting	Core
HLTWHS001	Participate in work health and safety	Core
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety	Core
CHCECE006	Support behaviour of children and young people	Elective
CHCECE012	Support children to connect with their world	Elective
CHCDIV001	Work with diverse people	Elective

**In the event of the CHC30113 course is updated during the training package overhaul, the units and course code listed may change to the new version.**

## Certificate III in Fitness

### AQF Qualification **SIS30315**

The course will be delivered at St Columban's College in partnership with Registered Training Organisation – Fit Education– RTO No: 32155



### Entry requirements

Students must have a Sound level of literacy.

### Learning experiences

Content will be delivered in face to face lessons and in the school gym and consist of online resources, activities and assessment, practical activities and projects, planning and mapping of fitness programs. The course will focus on the key areas of

- Equipment maintenance
- Nutrition
- Anatomy and Physiology
- Orientation, health screening and fitness assessment
- Exercise prescription
- Group exercise
- First Aid and CPR

### Pathways

Certificate III in Fitness is a national recognised qualification that complies with the Australian Qualification Framework.

This qualification reflects the role of instructors who perform a range of activities and functions within the fitness industry this qualification provides a pathway to work as an instructor providing exercise instruction for groups or individuals.

### Qualification Structure

To attain this certificate, 16 units of competency (9 core and 7 elective) must be completed. These units are under the current National Training Package.

#### Core

<b>SISFFIT001</b>	Provide health screening and fitness orientation
<b>SISFFIT002</b>	Recognise and apply exercise considerations for specific populations
<b>SISFFIT003</b>	Instruct fitness programs
<b>SISFFIT004</b>	Incorporate anatomy and physiology principles into fitness programming
<b>SISFFIT005</b>	Provide healthy eating information
<b>SISFFIT014</b>	Instruct exercise to older clients
<b>SISXCCS001</b>	Provide quality service
<b>SISXFAC001</b>	Maintain equipment for activities
<b>SISXIND001</b>	Work effectively in sport, fitness and recreation environments

## Elective

<b>HLTWHS001</b>	Participate in workplace health and safety
<b>SISFFIT006</b>	Conduct fitness appraisals
<b>SISSSTC301A</b>	Instruct strength and conditioning techniques
<b>SISFFIT007</b>	Instruct group exercise sessions
<b>SISFFIT011</b>	Instruct approved community fitness programs
<b>BSBRSK401</b>	Identify risk and apply risk management processes
<b>HLTAID003</b>	Provide First Aid

## Assessment

Students are required to undertake and demonstrate competency in ALL of the modules above. Students will also perform a set number of hours working as a trainer within the College gym and Fit Education approved locations.

The gathering of evidence to indicate competency may include the following:

- Oral and written questioning
- Folio
- Project work

## Requirements

Students will be required to have regular access to their sports uniform.

## Service Agreement

This is a 2-year course however the duration can vary depending on student progression. The RTO guarantees that the student will be provided with every opportunity to complete the Certificate III in Fitness as per the rights and obligations outlined in the enrolment process and Subject Information Handbook provided. Students successfully achieving all qualification requirements will be provided with a Qualification and record of results. Students who achieve at least one unit but not the full qualification will receive a Statement of Attainment. Note: The RTO is Fit Education. Certificate III in Fitness is offered in partnership with Fit Education (32155) under their scope of registration. This information is correct at time of publication but subject to change (June 2019).

For further information, contact Fit Education on Tel: 1300 348 338  
Email: [info@fiteducation.edu.au](mailto:info@fiteducation.edu.au)

# Certificate III in Sport and Recreation

## AQF Qualification **SIS30115**

The course will be delivered at St Columban's College in partnership with Registered Training Organisation – Binnacle Training – RTO No: 31319



 <b>Binnacle Training</b> <small>RTO Code 31319</small>	<b>SIS30115 CERTIFICATE III IN SPORT AND RECREATION</b>
<b>IMPORTANT PROGRAM DISCLOSURE STATEMENT (PDS)</b>	<p><i>This document is to be read in conjunction with Binnacle Training's <u>Program Disclosure Statement</u> (PDS). The PDS sets out the services and training products Binnacle Training provides <u>and</u> those services carried out by the 'Partner School' (i.e. the delivery of training and assessment services).</i></p> <p><i>To access Binnacle's PDS, visit:</i>  <a href="http://www.binnacletraining.com.au/rto.php">http://www.binnacletraining.com.au/rto.php</a> and select 'RTO Files'.</p>
<b>REGISTERED TRAINING ORGANISATION</b>	<b>Binnacle Training (RTO Code: 31319)</b>
<b>Subject Type</b>	<b>Vocational Education and Training (VET) Qualification</b>
<b>Nationally Recognised Qualifications</b>	<b>SIS30115 Certificate III in Sport and Recreation</b> <b><u>PLUS</u> entry qualification: SIS20115 Certificate II in Sport and Recreation</b>
<b>Course Length</b>	<b>2 years</b>
<b>Reasons to Study the Subject</b>	<p>Binnacle's Certificate III in Sport and Recreation 'Sport in Schools' program is offered as a senior subject where students participate in the delivery of a range of sport activities and programs within the school. Graduates will be competent in a range of essential skills – including officiating games or competitions, coaching beginner participants to develop fundamental skills, communication and customer service in sport, and using social media tools for participant engagement.</p> <p><u>QCE Credits:</u> Successful completion of the Certificate III in Sport and Recreation contributes a maximum of seven (7) credits towards a student's QCE. A maximum of eight credits from the same training package can contribute to a QCE.</p> <p>This program also includes the following:</p> <ul style="list-style-type: none"> <li>▪ <u>First Aid</u> qualification and <u>CPR</u> certificate;</li> <li>▪ Officiating and coaching accreditations (general principles or sport-specific)</li> <li>▪ A range of career pathway options including club level official and/or coach, or pathway into Certificate IV or Diploma (e.g. Sport or Fitness). A range of career pathway options including club level official and/or coach, or pathway into Certificate IV or Diploma (e.g. Sport or Fitness).</li> </ul>

**ENTRY REQUIREMENTS**

Students must have a passion for and/or interest in pursuing a career in the fitness and sport industries. They must have good quality written and spoken communication skills and an enthusiasm / motivation to participate in physical activity sessions.

Each student must obtain a (free) 'Working with Children' Student Blue Card (application to be completed as part of the enrolment process). A student's official enrolment is unable to be finalised until their Student Blue Card has been issued.

Topics of Study	TERM 1	TERM 2	TERM 3	TERM 4
	<ul style="list-style-type: none"> <li>The Sport, Fitness and Recreation Industry</li> <li>Introduction to Anatomy and Physiology</li> <li>Developing Officiating Practices</li> </ul>	<ul style="list-style-type: none"> <li>Work Health and Safety in Sport &amp; Fitness</li> <li>Delivering Community Sport Programs</li> <li>First Aid and CPR certificate</li> </ul>	<ul style="list-style-type: none"> <li>Customer Service in the Sport Industry</li> <li>Conducting Modified Games for a Sport</li> <li>Work Effectively in the Sport, Fitness and Recreation Industry</li> </ul>	<ul style="list-style-type: none"> <li>Conducting Warm Ups and Cool Downs</li> <li>Using and Maintaining Equipment</li> </ul> <p><b><i>Finalisation of qualification: SIS20115 Certificate II in Sport and Recreation</i></b></p>
	TERM 5	TERM 6	TERM 7	TERM 8
	<ul style="list-style-type: none"> <li>Developing Coaching Practices</li> <li>Community Coaching General Principles Accreditation</li> </ul>	<ul style="list-style-type: none"> <li>Planning and Conducting Non-instructional Sessions</li> <li>Facilitating Groups</li> </ul>	<ul style="list-style-type: none"> <li>Planning and Conducting Sport Programs</li> <li>Using Social Media Tools for Participant Engagement</li> </ul>	<p><b><i>Finalisation of qualification: SIS30115 Certificate III in Sport and Recreation</i></b></p>
Learning and Assessment	<p>Program delivery will combine both class-based tasks and practical components in a real sport environment at the school. This involves the delivery of a range of sport programs to real participants within the school community (high school and primary school students).</p> <p>Program delivery will combine both class-based tasks and practical components in a real sport environment at the school. This involves the delivery of a range of sport programs to real participants within the school community (high school and primary school students). A range of teaching/learning strategies will be used to deliver the competencies. These include:</p> <ul style="list-style-type: none"> <li>Practical tasks</li> <li>Hands-on activities involving participants/clients</li> <li>Group work</li> <li>Practical experience within the school sporting programs</li> <li>Log Book of practical experience</li> </ul> <p>Evidence contributing towards competency will be collected throughout the course. This process allows a student's competency to be assessed in a holistic approach that integrates a range of competencies. Practical experiences have been timetabled within class time. Students will keep a Log Book of these practical experiences (minimum 20 hours).</p>			



<b>Pathways</b>	<p>The Certificate III in Sport and Recreation will predominantly be used by students seeking to enter the sport, fitness and recreation industry as a community coach, sports coach, athlete, volunteer or activity assistant.</p> <p><b>Students eligible for an Australian Tertiary Admission Rank (ATAR) may be able to use their completed Certificate III to contribute towards their ATAR. For further information please visit</b>  <a href="https://www.qcaa.qld.edu.au/senior/australian-tertiary-admission-rank-atar">https://www.qcaa.qld.edu.au/senior/australian-tertiary-admission-rank-atar</a></p> <p>Students may also choose to continue their study by completing the Certificate IV or Diploma (e.g. Sport or Fitness).</p>
<b>Cost</b>	<p><b>All course fees form part of the St Columban's College fee structure that is available on the St Columban's College website.</b></p> <ul style="list-style-type: none"> <li>▪ All texts and reprographics are provided by the school.</li> </ul>
<p><b>For further information, contact the Head of Physical Education Mark Lucas or RTO Manager Amanda Schimke</b></p>	

**Students must successfully complete all Units of Competency to achieve the Certificate III in Sport and Recreation**

# Certificate II in Sampling and Measurement

## AQF Qualification MSL20118

The Registered Training Organisation will be St Columban's College – 30351



### Entry requirements

There are no pre-requisites for this course however a 'C' Standard of Literacy is desirable.

### Learning experiences

- Cheese making
- Local Industry - Craft beer production with White Brick Brewery.
- Horticulture/Gardening
- Food Science
- Water Chemistry
- Forensic Science

### Pathways

This qualification covers the skills and knowledge required to perform a range of sampling and measurement activities as part of laboratory, production or field operations in the construction, manufacturing, resources and environmental industry sectors.

Employment outcomes targeted by this qualification include samplers and testers, production personnel, plant operators, production operators, field assistants, drivers, sample couriers and many others.

### Qualification Structure

#### Core

MSMENV272	Participate in environmentally sustainable work practices
MSL912001	Work within a laboratory or field workplace (induction)
MSL922001	Record and present data
MSL943004	Participate in laboratory or field workplace safety

#### Elective

MSL952001	Collect routine site samples
MSL972001	Conduct routine site measurements
MSL973013	Perform basic tests
MSL973014	Prepare working solutions

**Students must successfully complete all Units of Competencies to achieve the Certificate II in Sampling and Measurement**

**Delivery Mode**

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- guided instruction

**Assessment**

Assessment for the Certificate II in Sampling and Measurement will be related to real life industry situations and is based on the consistent demonstration of competency. A variety of assessment will be used including:

- observations
- questioning
- portfolio

**Requirements**

Students will be required to follow workplace health and safety requirements for working in a laboratory and industry environment.

**Service Agreement**

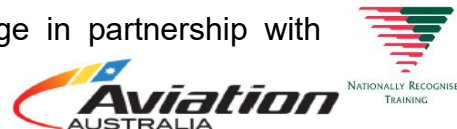
This is a 2-year course delivered in Year 11 and 12 at St Columbans College. The RTO guarantees that the student will be provided with every opportunity to complete the qualification. We do not guarantee employment upon completion of this qualification. Students successfully achieving all qualification requirements will be provided with a Qualification and record of results. Students who achieve at least one unit (but not the full qualification) will receive a Statement of Attainment. This information is correct at time of publication but subject to change (June 2020).

## Certificate III in Aviation (Remote Pilot)

VET

### AQF Qualification AVI30419

The course will be delivered at St Columban's College in partnership with Registered Training Organisation – Aviation Australia  
RTO No: 30770



### Entry requirements

It is recommended that students have a satisfactory completion of Year 10 English and General Mathematics.

### Learning experiences

Obtaining your Remote Pilots Licence (RePL) is the first step to being able to operate remotely piloted aircraft systems (RPAS), otherwise known as drones or UAVs, for commercial or business purposes without many weight or operating restrictions. The unmanned aviation industry is set to grow significantly in the next decade and remotely piloted aircraft (RPA) have already begun replacing manned aircraft in many roles.

In partnership with a CASA-approved RPAS training provider, Aviation Australia can offer the theoretical and operational (practical) training needed to obtain your RePL and kick-start your drone career. Anyone can undertake remote pilot training, even if you have never flown a drone before. On successful completion of the program students upon will receive the Certificate III in Aviation (Remote Pilot). This is an academic qualification which you can use as a stand-alone set of skills.

The Certificate III in Aviation (Remote Pilot) provides you with important training to legally operate a remotely piloted aircraft. It will also allow you to fly without many of the weight or operating restrictions applied to recreational users.

During theoretical and practical training, you will be introduced to:

- Aeronautical Knowledge
- Air Law & Flight Rules
- RPAS Systems
- Meteorology
- Flight Planning
- Risk Management
- Human Performance
- Crew Resource Management
- Introduction to Aerial Survey & Filming

QCE Credits: Successful completion of the Certificate III in Aviation contributes a **maximum of 7 credits** towards a student's QCE.

## Assessment

Assessment for the Certificate III in Aviation (Remote Pilot) will be related to real life industry situations and is based on the consistent demonstration of competency. A variety of assessment will be used including:

- Practical observations and testing
- Theoretical questioning
- Portfolio
- Structured workplace learning
- Online assessment questions and revision

All assessment is Competency Based.

Operational flight crew are to satisfy General and Aviation English Language Proficiency (ELP) requirements as directed by aviation regulatory authorities.

## Pathways

There are many different pathways available to work in the unmanned piloting industry. Below are some examples of the different industries utilising the skill set taught in this course.

- Industrial inspections
- 3D mapping
- Surveying
- Emergency services
- Scientific research and environmental monitoring
- Agriculture
- Drone photography and videography

## Qualification Outcomes

- Certificate III in Aviation (Remote Pilot)
- CASA Remote Pilot Licence (RePL)\*;
- CASA Aeronautical Radio Operators Certificate (AROC)\* This is a CASA requirement to use aviation VHF radios, which are needed when flying near aerodromes and helipads.  
\*(Will be issued when student is 17)

\*subject to Civil Aviation Safety Authority (CASA) approval

Further study in Diploma of Aviation Management

## Qualification structure

AVIF0021	Manage human factors in remote pilot aircraft systems operations
AVIH0006	Navigate remote pilot aircraft systems
AVIW0004	Perform operational inspections on remote operated systems
AVIY0052	Control remote pilot aircraft systems on the ground
AVIY0023	Launch, control and recover a remotely piloted aircraft
AVIY0053	Manage remote pilot aircraft systems energy source requirements
AVIY0031	Apply the principles of air law to remote pilot aircraft systems operations
AVIZ0005	Apply situational awareness in remote pilot aircraft systems operations.
AVIE0003	Operate aeronautical radio
AVIOW028	Operate and manage remote pilot aircraft systems
AVIY0027	Operate multi-rotor remote pilot aircraft systems
AVIW0006	Perform infrastructure inspections using remote operated systems
AVIW0007	Perform aerial mapping and modelling using remote pilot aircraft system
AVIG0003	Work effectively in the aviation industry

## Service Agreement

This is a 18-month/flexible delivery course however the duration can vary depending on student progression. The RTO guarantees that the student will be provided with every opportunity to complete the Certificate III in Aviation (Remote pilot) as per the rights and obligations outlined in the enrolment process and Subject Information Handbook provided. Students successfully achieving all qualification requirements will be provided with a Qualification and record of results. Students who achieve at least one unit but not the full qualification will receive a Statement of Attainment. Note: The RTO is Aviation Australia. Certificate III in Aviation (Remote pilot) is offered in partnership with Aviation Australia (30770) under their scope of registration. This information is correct at time of publication but subject to change (June 2020).

# Certificate II in Salon Assistant

AQF Qualification **SHB20216**

The Registered Training Organisation will be St Columban's College - Code 30351



## Entry requirements

There are no entry requirements for this qualification.

## Learning experiences

Learning experiences will be achieved by students working in SION Hair and Makeup Salon, the College training facility located in the Trade Training Centre. Students will engage in projects that work to develop skills in the areas of communication, customer service, WHS, retail product knowledge and hair design, care and presentation.

## Pathways

This is a preparatory qualification which provides a defined and limited range of basic skills and knowledge used in hairdressing salons by individuals who provide assistance with client services. The combined skills and knowledge do not provide for a job outcome as a hairdresser and this qualification is intended to prepare individuals for further training.

This is a great introductory qualification for students considering a career in the hairdressing or beauty industry.

## Qualification structure

### Units of Competency are as follows:

BSBWHS201	Contribute to health and safety of self and others
SHBHBAS001	Provide shampoo and basin services
SHBHDES001	Dry hair to shape
SHBHIND001	Maintain and organise tools, equipment and work areas
SHBXCCS001	Conduct salon financial transactions
SHBXCCS003	Greet and prepare clients for salon services
SHBXIND001	Comply with organisational requirements within a personal services environment
SHBXIND002	Communicate as part of a salon team
SHBHBAS002	Provide head, neck and shoulder massages for relaxation
SHBHCLS001	Apply hair colour products
SIRRVIN001	Receive and handle retail stock
SHBHIND002	Research and use hairdressing industry information

**Students must successfully complete all Units of Competency to achieve the Certificate II Salon Assistant**

**Delivery Mode**

A range of delivery modes will be used during the teaching and learning of this qualification. These include:

- face-to-face instruction
- guided instruction

**Assessment**

Assessment for Certificate II in Salon Assistant will be related to real life industry situations and is based on the consistent demonstration of competency. A variety of assessment will be used including:

- portfolio of work
- observations
- questioning

**Requirements**

Students will be required to attend regular full day training sessions one day per week. Students will be required to wear a Salon uniform and will be required to purchase black slacks, closed in leather shoes and an industry standard hairdressing equipment kit at an approximate cost of \$200.

**Service Agreement**

This is a 1-year course delivered in Year 10 or 11 at St Columbans College. The RTO guarantees that the student will be provided with every opportunity to complete the qualification. We do not guarantee employment upon completion of this qualification. Students successfully achieving all qualification requirements will be provided with a Qualification and record of results. Students who achieve at least one unit (but not the full qualification) will receive a Statement of Attainment. This information is correct at time of publication but subject to change (June 2020).



## **Subject Notes and Information**

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*Spirit  
Tradition  
Community*